



**MINUTES  
CARLISLE COMMUNITY SCHOOL  
Regular School Board Meeting  
Monday, May 14, 2018 6:00 p.m.  
Carlisle Community School Board Room**

President Chambers called to order the May regular board meeting at 6:01 p.m.

Directors Present: Kyle Chambers, President  
Art Hill, Vice President  
Jeramie Eginore  
Harry Shipley  
Cody Woodruff

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Woodruff to approve the agenda as amended to include U.g., new hire of HS science teacher. Seconded by Shipley. Motion carried unanimously.

Motion by Eginore to approve the minutes of the April 9 regular meeting as presented. Seconded by Shipley. Motion carried unanimously.

Visitors – Sydney Uhlman spoke to the board about concerns she had regarding the use of District's resources for Baccalaureate, the FCA group (Fellowship of Christian Athletes) and the social media conduct of some District employees with regards to the separation of church and state.  
Board Communication – The board members received letters from fifth graders as they practice persuasive writing.  
Board Recognition – Board members were recognized as May is School Board Recognition month. Directors Hill and Chambers have been on the board since September 2015 and Directors Eginore, Shipley and Woodruff have been on the board since September 2017. Mr. Amos presented each of the board members with a certificate and thanked them for their service.  
IASB Communication – IASB sent a save the date notice for the IASB 72<sup>nd</sup> Annual Convention, November 14-16, 2018.

**Updates/Information**

- A. High School Chromebook Carts – Seth Poldberg, The high school organized a technology coalition at the start of the school year composed of seven teachers. With assistance from Ryan Lehms and the AEA, the coalition created a survey for teachers and students. Both groups believe technology can strongly aid in the learning process, need improvement in digital citizenship and would benefit by having more devices for student use. Therefore the high school is requesting the purchase of four Chromebook carts (30 devices per cart) for use in each academic content department. The cost is approximately \$12,000 per cart. The District has used Chromebook carts in the Middle School and Hartford Upper Elementary. The high school will also respond to the need for the improvement of digital citizenship skills for next school year.
- B. Phase II, Industrial Tech Renovation – The demolition is almost complete. Students did some of the demo work. The demolition of the facilities/art/industrial tech buildings will take place the end of July. The District will lease space temporarily for the facilities dept. until it can move into its new structure. The scheduled completion date for this project is August 17.
- C. ALICE Drill Review – The high school and middle school had an ALICE drill on May 10.

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Communication went out to all parents and students had the opportunity to opt out. The principal made an announcement, the students watched an ALICE video, there was a debriefing with the classroom teacher and then the drill took place. A survey went out to participants after the drill and that data will be reviewed and addressed this summer. Next year, there will be two drills, grades K-12. Mr. Amos showed the video the students viewed.

D. 6-12 Student ID's Policy - School Safety Update for 2018-19 – As another layer of safety, students in grades 6-12 will be required to wear student IDs next school year. They will be issued one in the fall and one in the spring along with a plastic case and lanyard. It will be a dress code violation if they are not being worn. ID machines will need to be purchased to have in each building. The cards will potentially have lunch accounts tied to them along with other links down the road. The cards will be color coded per grade level. Mr. Amos will get feedback from the students. Replacement IDs will cost \$5.00.

## **Business/Action Items**

### A. HS Indoor Activity Center Design Development for Approval

Eric and Mike from DLR Group presented the HS Indoor Activity Center Design. They have concluded the design development phase. A new item added to the project is a new Family Consumer Science lab. This will be a bid alternate. This will be located where the facilities dept. was going to be in the new activity center. The facilities dept. will move to a new structure to be located at 210 School St. The old FCS lab will be converted to a fourth science lab and the old science classroom will be used as another classroom. The new art room space renovation will start the fall of 2019 and completed in early 2020. The general contractor will provide assurances that the workers have passed background checks and they will wear IDs. Motion by Shipley to approve the HS indoor activity center design development as presented. Seconded by Hill. Motion carried unanimously.

### B. DLR Contract Amendment for Facilities Department Project

The facilities department will relocate to 210 School Street with a new steel structure. DLR's fee for the project is \$53,500. Mr. Amos is working with a realtor to establish value of the Lustron home currently located at that address. Mr. Amos has also reached out to the Carlisle Historical Society. This project should be completed in November or December.

Motion by Shipley to approve the DLR contract amendment for the facilities department project. Seconded by Eginore. Motion carried unanimously.

### C. Civil Design Advantage LLC Proposal

The proposal is for the preparation of a topographic survey and ALTA/NSPS survey for the HS Indoor Activity Center with their base bid of \$5,800.

Motion by Shipley to approve the Civil Design Advantage LLC proposal. Seconded by Woodruff. Motion carried unanimously.

### D. Geotechnical Engineering Services Proposal

The proposal is for services for the HS Indoor Activity Center at a cost of \$5,100.

Motion by Eginore to approve the geotechnical engineering services proposal by Terracon. Seconded by Woodruff. Motion carried unanimously.

### E. Indoor Activities Center Scoreboard Purchase

Mr. Schreck sought quotes from three vendors for two scoreboards for the activities center. Daktronics was chosen at a cost of \$104,926.00 that includes 2 video boards with side panels, a scorer's table and a clock in each locker room. The software and training to run the scoreboards is also included. The Booster Club has agreed to donate half the cost of the scoreboards. It was important to make a decision on the scoreboards



as the company will need to work with the architect. The District is also responsible for the equipment in the wrestling and weight rooms. Mr. Schreck is working on getting quotes from three vendors for each purchase. CYA will donate towards the cost of the wrestling mats.

Motion by Eginore to approve the indoor activities center scoreboard purchase. Seconded by Hill. Motion carried unanimously.

#### F. 2018-19 Administrative & Non-Certified Staff Salaries

The District is proposing a two percent increase in salary for administrators except for the elementary assistant principal who will receive a larger increase to compensate for his low starting salary. Mr. Amos' salary will be determined at the June board meeting. Non-certified, non-union staff will also receive a two percent increase in salary except for paraprofessionals. They will receive a one percent increase in salary plus 5 days of paid leave. Details of the paid leave are being worked out.

Motion by Woodruff to approve the 2018-19 administrative and non-certified staff salaries. Seconded by Shipley. Motion carried unanimously.

#### G. 2018-19 Fee Schedule & Meal Prices

There are no increases for next years' fees except for high school parking. It will increase to \$25.00. This is comparable to other districts and the additional funds will be used for parking lot maintenance and signage. The lost fob fee of \$5.00 was added. Meal prices will increase for 2018-19 as follows: Student breakfast-\$1.70, Student lunch-\$2.65, Extra Entrée-\$1.55, Second lunch-\$3.00, Adult breakfast-\$2.05, and Adult lunch-\$3.65. Extra milk will stay the same at \$0.40.

Motion by Hill to approve the 2018-19 fee schedule and meal prices as presented. Seconded by Shipley. Motion carried unanimously.

#### H. Blue Bird Bus Purchase Proposal

The District's bus fleet does have 6 buses 17 years and older. The proposal is to trade in six of the District's older buses for seven new 77-passenger gas engine buses for a total of \$623,875.00, \$124,775/year. The current leased bus will be returned when the three-year lease is up. There will be a cost savings annually due to lower fuel costs (gas vs diesel) and lower maintenance costs with a newer fleet.

Motion by Eginore to approve the Blue Bird bus purchase. Seconded by Hill. Motion carried unanimously.

#### I. 2017-2018 Graduating Senior Class List for Approval

The list noted 159 graduates which includes five juniors. Mr. Griffith will speak at the graduation ceremony along with three students.

Motion by Eginore to approve the 2017-2018 graduating senior class list as presented. Seconded by Woodruff. Motion carried unanimously.

#### J. Board Action on Open Enrollment Applications

The open enrollment applications are for two students to open enroll to fifth grade for 2018-2019. The school board closed open enrollment for fifth grade for 2018-2019 due to class size and insufficient classroom space.

Motion by Hill to deny the open enrollment applications because of board action to close fifth grade. Seconded by Eginore. Motion carried unanimously.

#### K. Herff Jones Agreement

The Herff Jones agreement is for the high school yearbook. There is no price increase.

Motion by Eginore to approve the Herff Jones agreement as presented. Seconded by Shipley. Motion carried unanimously.

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L. SysCloud Inc. Agreement

SysCloud Inc. provides for an on line back-up and compliance and security of Google Apps. This is a renewal agreement with no cost increase (\$4,145).

Motion by Hill to approve the SysCloud Inc. agreement. Seconded by Woodruff. Motion carried unanimously.

M. Contract for Juvenile Court School Liaison Officer 2018-2019

The District shares the school liaison officer with Southeast Warren School District.

Motion by Woodruff to approve the contract for the juvenile court liaison officer 2018-2019. Seconded by Shipley. Motion carried unanimously.

N. Memorandum of Understanding with Drake University Head Start

The memorandum of understanding with Drake University Head Start provides for the sharing of information should a Carlisle resident student attend the Head Start program.

Motion by Hill to approve the memorandum of understanding with Drake University Head Start. Seconded by Eginore. Motion carried unanimously.

O. Contract Agreement with Ruth Harbor

Ruth Harbor has purchased a home in Carlisle which will house a mother and child program starting in late summer. The agreement is for the District to provide education to Ruth Harbor residents who qualify to attend school at Carlisle.

Motion by Shipley to approve the contract agreement with Ruth Harbor as presented. Seconded by Eginore. Motion carried unanimously.

P. Teacher Education Program Agreement with Simpson College

The agreement provides for student teaching and practicum experience for Simpson College students at Carlisle School District for 2018-2019.

Motion by Eginore to approve the teacher education program agreement with Simpson College. Seconded by Shipley. Motion carried unanimously.

Q. 28E Agreement with DMACC

The agreement is for a student participating in the STRIVE program at DMACC for 2018-2019.

Motion by Woodruff to approve the 28E agreement with DMACC as presented. Seconded by Eginore. Motion carried unanimously.

R. Financial Services Agreement with Piper Jaffray

The agreement is for Piper Jaffray to provide a scope of services with respect to the GO Bond issuances totaling \$17,000,000 (\$15,000,000 in the summer of 2018 and \$2,000,000 in the summer of 2019) at a cost of 0.30% of the par amount issued.

Motion by Hill to approve the financial services agreement with Piper Jaffray as presented. Seconded by Shipley. Motion carried unanimously.

S. Dissemination Agent Addendum to Financial Services Agreement with Piper Jaffray for required, ongoing, annual disclosure filing for 2018 G.O. Bonds

The addendum allows Piper Jaffray to complete the compliance filings of information required for the GO Bonds, Series 2018 and 2019 at a cost of \$1,000/yr.

Motion by Shipley to approve the dissemination agent addendum to financial services agreement with Piper

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Jaffray. Seconded by Eginore. Motion carried unanimously.

## T. Resignations for 2018-2019

a. Justin Flaws	HS Ass't Var Boys Basketball Coach	Step 4 Group 3
b. Hayley Thomson	1 <sup>st</sup> Grade CTL	
c. Eric Anderson	HS Science Teacher	Step 2 Lane 4
d. Eric Anderson	Head Girls Soccer Coach	Step 2 Group 2
e. Eric Anderson	MS Ass't Cross Country Coach	Step 1 Group 6
f. Verle Spence	Bus Driver	
g. Martha Peno	Bus Driver	
h. Joey Aguirre	HS Ass't Var Boys Basketball Coach	Step 4 Group 3
i. Alicia Cosimo	Spanish Club Advisor	
j. Emma Shipley-Eaton	Special Education Teacher, Hartford	Step 5 Lane 2
k. Mark McSweeney	MS ELA Teacher	Step 29 Lane 5
l. Michelle Pinter	1 <sup>st</sup> Grade Teacher	Step 0 Lane 1
m. Morgan Moline	4 <sup>th</sup> Grade Teacher	Step 0 Lane 4
n. Benjamin Barry	Hyperstream Advisor	
o. Karen Martens	MS ELA CTL	
p. Alison Mohr	MS Science CTL	

Motion by Hill to approve/accept the resignations for 2018-2019 as presented. Seconded by Eginore. Motion carried unanimously.

## U. New Hires for 2018-2019

a. Tyler Mosbach	MS PE Teacher	Step 4 Lane 1
b. Brady Illg	5 <sup>th</sup> Grade Teacher	Step 0 Lane 1
c. Nick Piggot	MS ELA	Step 0 Lane 1
d. Jenny Sinclair	MS ELA	Step 10 Lane 4
e. Katelyn Mack	Kindergarten Teacher	Step 7 Lane 2
f. Lexie Thiessen	HS Drama	Step 3 Lane 7
g. Mitchell Schank	HS Science Teacher	Step 0 Lane 1

Motion by Hill to approve the new hires for 2018-2019 as presented. Seconded by Woodruff. Motion carried unanimously.

The District will be adding a 0.5 FTE preschool teacher for 2018-2019 because of an increase in numbers.

Motion by Shipley to approve the presentation of bills in the amount of \$807,497.16. Seconded by Eginore. Motion carried unanimously.

Motion by Shipley to approve the April, 2018 financial reports. Seconded by Eginore. Motion carried unanimously.

## Mr. Amos' Report

- Legislative Update – Mr. Amos recapped legislation that passed affecting schools – 1% increase in state aid, school transportation equity, statewide assessment for 2018-19 but has not yet been created, suicide awareness training, school lunch shaming, concussion, school security plans and flexibility for early intervention and dropout prevention funds. The SAVE extension did not pass. It will be interesting to see how the tax cuts impact school funding.
- Superintendent Evaluation Process & Timeline – Mr. Amos will send out a 360 survey to staff and will provide those results along with other materials to the board June 1 to assist them in filling out

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the evaluation form which is due to the board president June 8. The evaluation will be discussed at the closed session June 11.

- c. Graduation Ceremony @ 2:00 (Board members 1:00 at HS Commons) – The board members attending should be at the HS Commons at 1:00. They will walk down with the graduates and assist in handing out the diplomas.

### **Future Meetings**

- A. Special Board Meeting – May 24, 2018 @ 6:00 p.m. – Carlisle School Board Room
- B. Regular Board Meeting – June 11, 2018 @ 5:00 p.m. – Carlisle School Board Room
  - Closed Session @ 5:00 p.m. (Superintendent Evaluation)
  - Regular Meeting @ 6:30 p.m.
- C. Reminder, July Board Meeting has been moved to July 16.

The board will have a strategy session per *Iowa Code § 20.17(3)* after adjournment.

Motion by Shipley to adjourn the May regular meeting. Seconded by Eginore. Motion carried unanimously.

Meeting adjourned at 8:27 p.m.

The board members took a 5 minute break.

### **Strategy Session**

- A. Collective Bargaining, *Iowa Code § 20.17(3)*

The board went in to the collective bargaining strategy session per *Iowa Code § 20.17(3)* at 8:32 p.m.

The strategy session ended at 9:15 p.m.

Kyle Chambers, Board President

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Attest: Jean Flaws, Board Secretary/Business Manager

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